

Uptown Apartments

House Rules – April 27, 2005

1. All over-night guests must register with the Housing Authority the day of their stay. Your current lease provides that over-night guests are limited to three (3) over-night stays in any 30 day period. This rule will assist us in monitoring that usage.
 - a. Guests staying on a week-night can be registered by the tenant (and only by the tenant) by calling the Housing Authority (**549-4113**) **BEFORE** 5:00 p.m. on the day of the stay and providing the following information:
 - Tell the person answering the phone that you are registering a guest at the Uptown;
 - Give your name and unit number;
 - Provide name of the guest;
 - The dates of the nights the guest will be staying;
 - b. Guests staying on a weekend-night must register **BEFORE** 5:00 p.m. on Friday;
 - c. Guests staying on a holiday must register **BEFORE** 5:00 p.m. on the last working day before the holiday; and,
 - d. No guests can register after 5:00 p.m. on any week day. No guests can register on the weekend or on a holiday.

2. All persons not spending the night are known as visitors. All visitors must leave the unit no later than 10:30 p.m. and cannot be in a unit prior to 8:00 a.m. Visitors found in the building after 10:30 p.m. or before 8:00 a.m. will be considered trespassers. Only registered guests are allowed after 10:30 p.m. and before 8:00 a.m.

3. Tenants are responsible for the actions of their guests and visitors while on the site (not just in the unit). Any violations of the lease by a visitor or guest will be considered a violation by the tenant. Your current lease and tenant handbook provide that after 9:00 p.m. electronic devices should be turned down. They also require that you and your guests respect other residents' right to peaceful enjoyment of their homes.

4. Guests and visitors who engage in prohibited behavior as provided in your lease will not be allowed to register as guests or visit. Persons who have been excluded from the property will not be allowed.